



EXPANSION OF SYSTEM

Please initial beside each item to affirm understanding and completion of task.

Site made accessible.

This means clearing of foliage and obstacles from within the septic repair area and from an additional 25' beyond its perimeter *before* MCPH evaluation. MCPH should be able to see the entire ground surface and walk unimpeded.

Application form complete.

All fields on the application are required. Any blanks will result in your application being returned as incomplete. Accompanying forms must also be completed, where applicable.

Property Lines marked.

You are responsible for having your property lines identified and marked on site *before* MCPH evaluation. Lines should be marked, at a minimum, every 25'.

Site Modifications marked

Where applicable, you are responsible for marking on site the location of the modifications requiring the expansion of the septic system. This includes additions to the home (boundaries of new footprint, RVs or ADUs on site, etc.).

In order for Macon County Public Health to process your application, the preceding must be completed.
Failure to complete these will result in an incomplete application status or an application denial.
By signing, you are confirming completion of these tasks. Misrepresentation may result in denial of service.

Signature of Applicant

Date

EH OFFICE ONLY
Reviewed By: _____



APPLICATION FOR EXPANSION OF EXISTING SYSTEM

OWNER / APPLICANT INFORMATION					
PROPERTY OWNER				PHONE	
STREET	CITY	STATE	ZIP	EMAIL	
APPLICANT				PHONE	
STREET	CITY	STATE	ZIP	EMAIL	
PROPERTY INFORMATION					
ADDRESS			SIZE	DATE RECORDED	
SUBDIVISION		LOT#	PID#		
DIRECTIONS					

ON-SITE WASTEWATER SYSTEM					
RESIDENTIAL	EXISTING # BEDROOMS	MAX # OCCUPANTS	BEDROOMS TO ADD	YEAR INSTALLED	PERMIT NAME
COMMERCIAL	ADDITIONAL FLOW REQUESTED				

Pursuant to 15A NCAC 18E .0206 (h), it is the responsibility of the property owner to provide the location of property lines and proposed site modifications. When a permit is not on file, or the system cannot be readily located, the owner shall have the system located and type identified, and provide that information to MCPH before the evaluation for expansion will take place. If there is an increase to design flow or wastewater strength, or is the existing facility changes footprint, a new construction authorization must be obtained before a building permit can be issued.

By signing below, I confirm that I have read and understand all documents accompanying and comprising this application. By applying my signature, I affirm my intent to enter into contract with Macon County Public Health for the purpose of the above. My signature permits designated agents right of entry for inspection and permitting, and serves as confirmation of my compliance with applicable laws and rules pertaining to the preparation and accessibility of the property. I affirm that the above information is true, complete, and correct. I understand that if any of this document is found to be false, it will become void and no refund of fees will be issued.

Signature of Applicant

Date

EH OFFICE USE ONLY	SEP	WEL	DATE RCVD	RCVD BY	FEE PAID



AUTHORIZATION TO ACT AS LAWFUL REPRESENTATIVE

Applications for permits require the signature of the applicant and owner (15A NCAC 18E .0201(h)(9)). If the owner does not sign the application themselves, they may submit any one of the following documents to designate their lawful representative:

1. Power of Attorney
2. Estate executor
3. Bankruptcy trustee
4. Court-ordered guardianship
5. Offer to Purchase Agreement Form 2-T/12-T (this option limits applicant to IP only)

In the absence of the above documentation, the property owner shall sign this form to designate a lawful representative to act on their behalf. If there are multiple property owners, then all property owners must sign this form.

By signing this form designating a lawful representative for purposes of 15A NCAC 18E .0200, the property owner authorizes the lawful representative to act on their behalf in matters pertaining to the application and permitting process, including signing or receiving any application, document or permit. This authorization further allows the representative to make decisions on behalf of the owner pertaining to modifications of permits in the field. The owner retains full responsibility to meet all permit conditions specified by Macon County Environmental Health.

Owner Name: _____

Property Address: _____

PIN: _____

Representative Name: _____

I agree to abide by all decisions and/or conditions between the lawful representative acting on my behalf and Macon County Environmental Health, including but not limited to those decisions made in the field.

Signature of Owner(s)

Date

EH OFFICE ONLY
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UTILITIES LOCATION AGREEMENT FOR SEPTIC SYSTEMS AND WELLS

Please be advised that soil/site evaluations for septic systems and inspections of existing systems will not be conducted until **AFTER** the property owner/authorized agent has located all underground utility lines which may interfere with probing, auguring, or septic system and/or well installation. These include water lines (including irrigation lines), electric, telephone, cable, gas, et cetera. North Carolina 811 is a utility locating service, available at no charge, which will locate power lines (except private lines), cable, telephone, gas, water, and sewer lines. Their telephone number is 1-800-632-4949.

After all underground utilities are clearly and accurately identified, a site visit for purposes of an inspection of an existing system and/or evaluation for a septic system (new/repair/expansion) will be conducted. In the event that underground utilities are not clearly identified prior to the site visit, delays may occur and a revisit fee may be assessed. Hopefully, this procedure will eliminate the need to make adjustments at the time of installation and avoid undue costs.

Additionally, it should be noted that the State Laws and Rules for Sewage Treatment and Disposal Systems (15A NCAC 18A .1950 (a,14)) requires that any part of a septic system be at least 10 feet from **ANY** water line. This means irrigation systems crossing septic tanks and drain fields must be relocated at least 10 feet away. The only deviation from this is under .1950(f), which allows for a supply line to cross a water line if constructed of ductile iron pipe **OR** 18 inches of vertical separation can be maintained, with the sewage supply line crossing beneath the water line.

By signing this document, you acknowledge the requirements for marking utilities on the property associated with the application.

Address of Property (where work will be performed)

Signature

Date

EH OFFICE ONLY
Reviewed By: _____



SITE PLAN

Does not need to be drawn to exact scale but should be legible and drawn clearly.

Sketch **must** include:

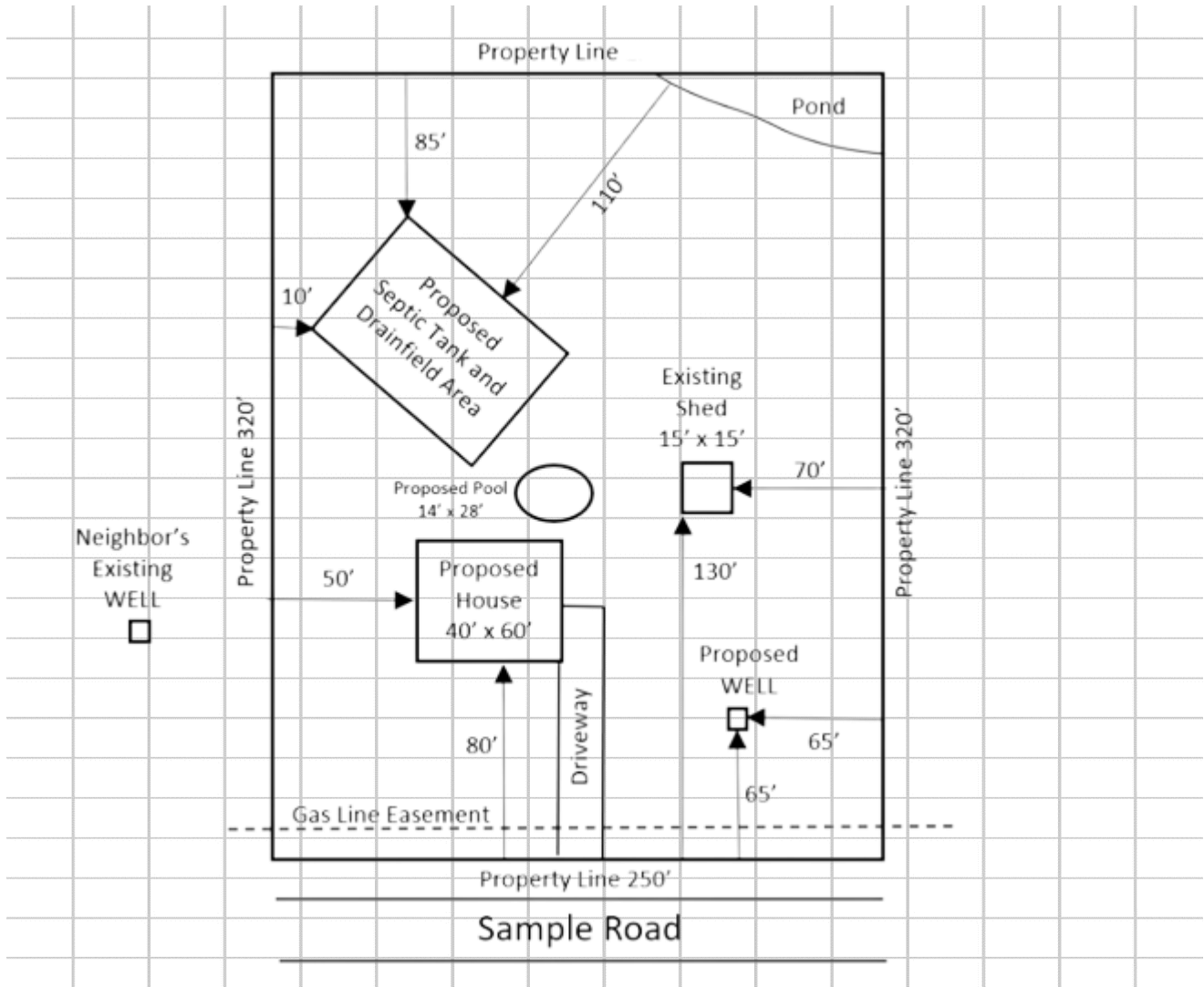
- Dimensions of lot
- Dimensions of House/Primary building site and location relative to property lines;
- Septic tank and drain field area;
- Wells, including those on adjacent properties;
- Underground utility lines, existing drainage pipes, and/or easements;
- Driveways, parking areas, or other vehicular traffic or traffic bearing structures;
- Porches, decks, pools, garages, carports, out-buildings, and other permanent structures and their dimensions, and
- Areas of grading or other soil disturbance, changes in drainage patterns, or changes in surface or topographical features on the site.

Please note that any deviations to site plan, such as grading, soil disturbances, or site alterations to topography, could negatively impact the wastewater system or lead to permit revocation.

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EXAMPLE SITE PLAN



Does not need to be drawn to exact scale but should be legible and drawn clearly.

Sketch **must** include:

- Dimensions of lot
- Dimensions of House/Primary building site and location relative to property lines;
- Septic tank and drain field area;
- Wells, including those on adjacent properties;
- Underground utility lines, existing drainage pipes, and/or easements;
- Driveways, parking areas, or other vehicular traffic or traffic bearing structures;
- Porches, decks, pools, garages, carports, out-buildings, and other permanent structures and their dimensions, and
- Areas of grading or other soil disturbance, changes in drainage patterns, or changes in surface or topographical features on the site.

Please note that any deviations to site plan, such as grading, soil disturbances, or site alterations to topography, could negatively impact the wastewater system or lead to permit revocation.